



Jagdamba Education Society's  
**S. N. D. College of Pharmacy, Babhulgaon, Yeola. Dist. Nashik**

**A.Y. 2021-22**

**CRITERION 4**

**Infrastructure and Learning**  
**Resources**

***4.4 Maintenance of Campus  
Infrastructute***



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4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The guidelines and practises for upkeep and use of physical academic and support facilities Physical facilities**

The physical resources, such as laboratories, classrooms, and computers, are made available to the college-admitted pupils.

**Policy and procedure for Laboratory**

**Laboratory cleaning** : Regular cleaning is carried out.

Cleaning of the reagent bottles, bottle racks, work platforms, and sinks should be done every day.

The non-teaching staff works to maintain and clean the laboratories, and the college frequently hires local professionals to handle this maintenance.

**Glassware cleaning:** The lab assistant and lab attendant are instructed to regularly clean used glassware after each practical.

As needed, necessary reagents, chemicals, and glassware are procured from the store.

At the conclusion of each semester/earlier first and second terms, a list of the required chemicals and glassware is sent to the store department.

-In-house upkeep services performed on a regular basis by lab assistants and peons under the supervision of the subject in charge.







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Log book for PHmeter :

**Log - Book**

Name of College - S.N.D. College of Pharmacy Dept - \_\_\_\_\_  
 Lab - Pharm. Analysis Name of Instrument - PH Meter

Sr. No	Date	Name of Student / Faculty	Aim / Purpose	Time	Remark
1	20/9/19	Butte varsha S		1:00-2:00	OK
2	20/9/19	Alimao Bhagyashri		1:00-2:00	OK
3	20/9/19	Jadhav Deepak D		1:00-2:00	OK
1	21/9/19	Deepak Jadhav		12:30	Deepak
2	21/9/19	Butte varsha		3:00	Butte
3	21/9/19	Alimao Bhagyashri		3:00	Alimao
4	21/9/19	Kolhe Madhuri		3:30	Kolhe
1	23/10/19	Deepak Jadhav		1:37	Deepak
2	3/10/19	Alimao Bhagyashri		1:37	Alimao
3	18-12-19	Kane Shubham		12:45	Kane
4	18-12-19	Katavale Rakhi		12:50	Katavale
5	18-12-19	Somawalki H.A.		12:50	Somawalki
6	18-12-19	Adelkar C.A.		12:50	Adelkar
7	18-12-19	Kolhe Madhuri		12:50	Kolhe
8	18/12/19	Alimao Bhagyashri		12:55	Alimao
9	18/12/19	Jadhav Deepak D		12:56	Jadhav
07-07-21					
10	7-07-21	Jatke Kamrini P	measurement of ph of gel	10:10	Jatke

**Log - Book**

Name of College - S.N.D. College of Pharmacy Dept - \_\_\_\_\_  
 Lab - Pharm. Analysis Name of Instrument - PH Meter

Sr. No	Date	Name of Student / Faculty	Aim / Purpose	Time	Remark
4)	03/12/19	Dipak Kote	Practice PH meter	2:45	Dipak
2)	03/12	Gadekar manish	PH meter	-11-	Gadekar
3)	03/12	Abhang Yash	Practice PH meter	-11-	Abhang
4)	03/12	Kadam Akshay	Practice PH meter	-11-	Kadam
5)	03/12	Gayare Tushar	Practice PH meter	-11-	Gayare
6)	3/12	Aware Abhay	Practice PH meter	-11-	Aware
7)	3/12	Rahul Deshmukh	-11-	-11-	Rahul
8)	3/12	Kadlag Atul	-11-	-11-	Kadlag
9)	3/12	Khotik Kote	-11-	-11-	Khotik
10)	3/12	Kumar Khannar	practice PH meter	-11-	Kumar
11)	3/12	Nikhil Gadhave	practice PH meter	-11-	Nikhil
12)	3/12	Ram Kataria	-11-	-11-	Ram
13)	3/12	Kedar Pooja	practice PH meter	-11-	Kedar
14)	3/12	Gite snehal	practice PH meter	-11-	Gite
15)	3/12	Jondhale Pooja	practice PH meter	-11-	Jondhale
16)	3/12/21	Chaudhari Rutuja	Practice PH meter	-11-	Chaudhari
17)	3/12/21	Kulkarni Vaishnavi	practice PH meter	-11-	Kulkarni
18)	3/12/21	Patil Asidhhi	practice PH meter	-11-	Patil
18)	3/12/21	Agale Gayatri	Practice PH meter	-11-	Agale
19)	3/12/21	Shinde Lalch	practice PH meter	-11-	Shinde
20)	3/12-21	Shane Khrun	practice PH meter	-11-	Shane
21)	3/12	Mare Shradha	-11-	-11-	Mare
22)	3/12	Kale Anurita	-11-	-11-	Kale
22)	3/12	Gairwad Gayatri	-11-	-11-	Gairwad
23)	3/12	Dabhade Sakshi	-11-	-11-	Dabhade
24)	3/12	Shradha Torange	-11-	-11-	Shradha
25)	3/12	Madhuri Damale	-11-	-11-	Madhuri

Principal  
 S.N.D. College of Pharmacy  
 Babhulgaon, Tal. (Nashik)



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**Classroom :**

The facilities for classroom boards and furniture are frequently used by the pupils.

-The workshop at the engineering college maintains the furniture and desks. Broken desks are taken to the maintenance department, repaired in the workshop, and then replaced with desks that are in good working order.

-For use of LCD, staff enters data into log books.

-LCD projector maintenance is performed every 15 days, and nonteaching staff members clean classrooms every day.

**Library :**

Every student and employee must have a library account before they can check out books.

Students must check out books using their library cards; a schedule is created for this purpose, and each class has designated weekly days for check-out and return of books during a specific time of week.

Students or employees must pay for the cost of returning any lost or damaged books, journals, or other study materials to the library.

With the assistance of non-teaching employees, the librarian maintains the cleanliness of the library.

**Procedure to Purchase of Books:**

Book request forms are regularly gathered from relevant staff members and assembled by a librarian. The principal must give his or her consent before the book may be bought.corresponding criteria

given to the purchasing committee, and several vendors are asked for quotes. A meeting is scheduled to finalise the purchase order after studying the chart of quotations once again. After speaking with the principle, a purchase order is then placed. When a book is provided by a



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supplier, the librarian makes entries in the issue record. When book is supplied by supplier entries are made in issue register by librarian. This is the general procedure followed for purchasing book.

### **Sports complex**

The college has a built-in sports gymnasium.

A logbook is kept to track how often students use the sports complex, and the college's sports coordinator keeps track of it.

Before receiving sports equipment, students are given instructions to fill out a log book, and after using it, they are sent to the sports complex under the observation of the sports incharge.

### **Computer**

The computer in charge keeps track of the logbook and the dead stock registry.

Before using the computer, students are asked to make an entry in the log book.

During classroom hours, students are required to sit in the computer lab.

The person in charge of the computer does maintenance on them and has any small issues fixed.

Dead computers are moved permanently to the central storage department.



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## Computer lab Log book :

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AT- BABHULGAON, Tal - Yeola, Dist - Nashik

**LOG BOOK REGISTER**      Date: 07-06-2022

Day: Saturday

Sr. No.	Class	Roll No	Student's Name	Reason	In Time	Out Time	Sign
1	Final year	13	Gaikwad Apetksha	Research/ project work	11:30	12:50	[Signature]
2	Final year	15	Gangunde Manisha	Project work	11:30	12:50	[Signature]
3	-	19	Jadhav pooja S	-	-	-	-
4	Final year	31	Kogate Krunal	-	-	12:50	-
5	Final year	17	Jadhav Krunal	-	-	-	-
6	-	02	Barkate Abhijit	-	-	-	-
			Kolhe Ashwin	-	-	-	-
----- x -----							
Tuesday 10-05-2022				To fill exam form	10:00		[Signature]
F.Y.B	03		Aware shivani	exam	10:00	11:05	[Signature]
F.Y.B	08		Bhosale shruti	-	10:00	11:05	[Signature]
-	07		Gaikwad Kunal	-	10:30		-
F.Y.B	55		Yate Manoj	-	10:40		[Signature]

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AT- BABHULGAON, Tal - Yeola, Dist - Nashik

**LOG BOOK REGISTER**      Date: 10/05/2022

Day: \_\_\_\_\_

Sr. No.	Class	Roll No	Student's Name	Reason	In Time	Out Time	Sign
F.Y.B	05		Shyab Bagde	exam form	10:30		-
-	17		Gaikwad Kunal	-	10:30	11:35	[Signature]
-	10		Binkade ajay	-	-	11:35	[Signature]
-	29		Kokani Akash	-	-	11:35	[Signature]
-	32		Lokhande Shivam	-	-	-	-
-	55		Yate Manoj	-	-	-	-
-	35		Narade Akhraj	-	-	-	-
-	32		Gadgil Kalle	-	-	-	-
-	40		Kolhe Pratik	-	-	-	-
-	01		Pratikta Abhe	exam form	10:30		-
F.Y.B	63		Shubham Kolate	Project	11:00	1:00	[Signature]
Final	71		Ambekar Anil	Project	-	11:00	[Signature]
Final	70		Ganesh Suraj	Project	-	-	[Signature]

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**LOG BOOK REGISTER**

Date : 10/03/2022 Day: Saturday

Sr. No.	Class	Roll No	Student's Name	Reason	In Time	Out Time	Sign	Sr. No.	Class
S.Y.	15		Ghuge Bharas Motokh	Study	3-15pm	4.15p	Not		7.Y
S.Y.	08		Dhanwat Amrita S.	study	-	-	AKW		"
S.Y.	01		AHire Mansharda	-	-	-	AKW		"
S.Y.	17		Hire Ashwini	-	-	-	AKW		"
S.Y.	20		Jadhav conali	-	-	-			
S.Y.	16		Grege Sanjivani	-	-	-			
S.Y.	50		Gayatri Shinde	-	-	-	(Signature)		
			Mayuri Wagh						
			Pandit Bhagyashri						
			Sonali Valate						
			Jyoti Palve						
			Chakor Mounali						
			Pandit Bhaavarchi	-	-	-			
			Varunee Sonalkh	-	-	-			
			Patke Jyoti	-	-	-			
			Chakor Mounali	-	-	-			
S.Y.	52		Thombate Sakshi	study			AKW		
S.Y.	55		Dipika Wagh	-			AKW		
T.Y.	47		Sanghavi Divya	Project search	12:15		AKW		
T.Y.	56		Surade Sakshi	"	"		AKW		
T.Y.	62		Vahadne Neha	"	"		AKW		



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**Medicinal Garden**

The institute's designated gardener looks after the college's garden.





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**Miscellaneous**

With the assistance of local professionals, electrical and plumbing repair is carried out, and the cost is covered by funds obtained by the institution from management.

**General procedure for maintenance of physical, academic and support facilities**

Principal receives a letter of request, and the store department receives the order as a result. The maintenance supervisor contacts an internal employee or a vendor from outside to inspect the area and the issue.


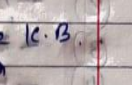
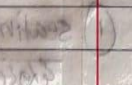
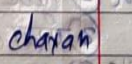

Once the issue has been determined by the appropriate individual, requests are made for any supplies required for repairs, restorations, and upkeep. If an outside vendor needs to be called, a quote is required for any instrument repair or recovery; the quote is approved following consultation with the appropriate parties, and a work order is then placed.

HOD confirms that the work and report are submitted to the store after the vendor completes his work.





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SR. No.	Date	Name OF LAB	Name OF Equipments	Name OF Person Repaired	Working / NOT Working	Sign
15	7/9/20	Entrance	1) कांचिया देवासाई फिद करणे. 2) Pharmacy Building Metallic/Accessories जाव टिकणे. 3) Entrance Ramp करणे. 4) फाटल कॅम C.C.T.V. ठरविणे. 5) NARL cell तयार करणे	Fozuk Bhai at sangamner    Mr. Rahane K. B. Yeola	completed 10/11/2022    completed   completed	    
16	7/9/20	Ground Floor	1) Lift ठरविणे. 2) Per Room Area In front LAB Display करणे		completed	
17	7/9/21	11 <sup>th</sup> Floor	1) platform रॉफिंग, Box pack करणे 2) Water cooler साठी Water filter R.O. ठरविणे. 3) Gent's Toilet & Ladies Toilet Exhaust fan ठरविणे	Mr. Navnath charan   Mr. blackchore Nigaman	completed	   

  
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SR. No.	Date	Name OF LAB.	Name OF Equipment	Name OF Person who Repaired	Working/NOT Working	Sign.
18	12/1/22	Q.A. Lab	① Exhaust fan plastic Panel करी करी	Mr. Gaikwad Anam	Working 23/1/2022	
		II <sup>nd</sup> floor	① Ladies Toilet रिस्क	Mr. Raju Carpenter	Working	
		शौचालय शौच	② - - - - -	Mr. Raju Carpenter	Working	
			③ - - - - -	Mr. Walechare S. A.	Working	
			④ - - - - -	Mr. Walechare S. A.	Working 28/1/2022	
19	20/1/22	Library	① seating chair दुर्लभ करी	Mr. Hamid Bhai	Working	
		class Room	① 25 New Bench	from blockshop. (central store)	Received 30/1/2022	
		M Pharmacy	① रिस्क	Mr. Raju Carpenter	Completed	
		(Ladies Toilet)	② Wash Basin	Mr. Sadgir Plumber	Completed	
20	20/1/22	Office Store	① Tube Light shift करी	Mr. Walechare Anam	Completed	
			② पुरातन Regulator		- - -	
		Office principle	③ Air coller	Mr. Samir Refrigeration Yeola	Completed	
			④ Net wire फिटिंग			
			⑤ क्राश्ट शोपिंग करी			
			⑥ 2 LED Bulb	Mr. Gaikwad S. B	Completed	
			⑦ Electric Back-up			
			⑧ Executive chairs - 3 Nos			
			④ मोठी Electric - Bell शौचालय शौच करी	Mr. Walechare S. A.	Completed	



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